



# Boomer Green Energy Hub Community Consultation Group

## Charter

### Purpose

To create a forum to share project information, discuss topics of interest, and collaborate on increasing community awareness and participation in the Boomer Green Energy Hub (the 'Project').

### Aims

The Community Consultation Group (the 'Group') aims to facilitate:

- Good working relationships and information sharing between the Project team, the local community and stakeholder groups.
- A forum to share views on the Project's design, scientific and technical evaluations and implementation.
- Co-ordinated responses to community concerns, issues and opportunities.
- A means to collaborate on the delivery of balanced social, environmental and economic outcomes including:
  - Considered development of proposed plans.
  - Implementation of any commitments, conditions of approvals and management strategies.
  - Public review of project monitoring, annual reviews or independent audits.
  - Improved community awareness of and participation in the Project.
  - Equitable delivery of community initiatives and shared benefits.
- Constructive dialogue and long-term trust.

### Scope

Meeting approximately every two months the Group will:

- Receive timely updates on the Project's design, development, approvals and implementation.
- Discuss aspects of the Project that are negotiable, or that will benefit from the input and involvement of the community.
- Share the views of the broader community as to what are the key issues and topics of interest.
- Hear scientific and technical presentations to improve awareness and understanding.
- Deliberate on social and/or environmental and cultural heritage matters of interest to both the Project and the local community.
- Share ideas and discuss opportunities for how the Project can support the local community.

The *Terms of Reference* will guide the conduct and operation of the Group. The Group performs a consultative role and is not an approvals body.

### Membership

Community members with interest in or connection to the development of the region and/or renewable energy are eligible to participate in the Group.

Membership of the Group is voluntary.

The Group will be established with a recommended number of up to 10 members, including stakeholder group and community representatives.

Community members will be selected from nominations in order to achieve a Group with a



diverse range of backgrounds and experience, and that is representative of the wider community.

Open positions will be advertised. Members will be selected and appointed in consultation with the Chair.

Members must agree to the Boomer Green Energy Hub Community Consultation Group *Code of Conduct* and commit for a period of at least one year and may serve for an initial period of two years.

Members are strongly encouraged to attend as many meetings as possible to ensure the Group can effectively achieve its purpose.

In appreciation of their time community members will be compensated for their time to attend Group meetings.

## Behaviour

All Group members are expected to act with integrity and in the interests of the community.

Members must:

- Actively participate in meetings and collect and share the views of the community/group they represent to inform the Group's outcomes and progress.
- Respect the rights of other members – contribute to an atmosphere of open and constructive participation.
- Share information from the Group with the wider community and continually gather feedback.

The Project team commits to:

- Share timely, detailed and factual information relating to the Project and its development.
- Prepare responses to queries or concerns – or arrange for expert third parties to provide further advice if required.

- Participate in discussions raised by community members and contribute proactive ideas for the Group's consideration.
- Arrange for site tours, presentations by internal Project team members – and provide general information on renewable energy and the energy sector as required.
- Provide secretarial services for the group.

## Communication

As the Group is intended to be a feedback and engagement conduit for the Project, members are encouraged to discuss what they learn and disseminate information with the wider community, including special interest groups.

As part of its scope, the Group will also discuss and agree other ways of sharing information and seeking feedback from the wider community.

In some instances, Group members may receive access to confidential information. Members are expected to respect this confidentiality and avoid sharing this specific information with others.

Members of the public can request for items to be included on the Group's meeting agendas – requests should be directed to individual members or to the Chair.

## Media

Community members may not speak to the media in the capacity as a spokesperson for the Group or the Project.

Only the Chairperson is authorised to speak on behalf of the Group.

Media enquiries about the Project are to be referred to the Project team.



# Boomer Green Energy Hub **Community Consultation Group**

## Code of Conduct

As a condition of engagement, all members of the Boomer Green Energy Hub Community Consultation Group (the Group) must agree to adhere to the following Code of Conduct.

### Recommended behaviour

As a member of the Group I understand I am expected to:

- Attend Group meetings at dates and times set by the Group's Chairperson.
- Advise the Chairperson in advance if I am unable to attend meetings and/or agree on an alternate representative to attend on my behalf.
- Agree to work within the Group's Terms of Reference.
- Regularly share my considered concerns, interests, ideas and opinions as an active member.
- Respect the rights of other members to express their views, even if they are different from my own.
- Respectfully engage with other members of the Group and not engage in unconstructive, threatening, intimidating, disruptive or disorderly behaviour.
- Contribute to an atmosphere of open and constructive discussion and collaboration.
- Provide a conduit for questions, views and feedback raised by members of my community back to the Group.
- Actively work with other Group members to try and resolve any disputes that may arise during the Group's activities.
- Ensure confidential matters presented to the Group are kept confidential.
- Do not speak publicly on behalf of the Group or the Project.
- Do not misrepresent the views of other members of the Group outside meetings.
- Immediately advise the Chairperson during meetings of any potential or actual conflict of interest relating to matters under discussion.
- Abide by applicable health, safety and environment policies if attending the wind farm site.
- Abide by the directions of the Chairperson.

I understand that a breach of the above commitments or failure to attend consecutive meetings may result in my removal from the Group.

### Declaration

As a member of the Boomer Green Energy Hub Community Consultation Group, I agree to abide by this Code of Conduct. I further declare that I have no conflicts of interest in relation to appointment to this Group.

Name \_\_\_\_\_

Phone number \_\_\_\_\_

Address \_\_\_\_\_

Stakeholder group represented (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Boomer Green Energy Hub Community Consultation Group

## Terms of Reference

### Purpose

To create a forum to share project information, discuss topics of interest, and collaborate on increasing community awareness and participation in the Boomer Green Energy Hub (the 'Project').

### Background

The proposed Boomer Green Energy Hub is in the detailed design phase. If approved, the Project will involve approximately 130 wind turbines with a potential generation capacity of 1,000 megawatts (MW).

The Project has established a Community Consultation Group (the 'Group') as a formal consultation measure to run in parallel with the Project's assessment process and into planning for the Project's construction.

This key consultative body will meet and discuss critical elements of the Project at the same time as providing a conduit for community views, concerns and opportunities to be raised. This will allow for the Project to be shaped in accordance with the community's priorities and expectations.

The Group will also collaboratively plan and work to broaden awareness and understanding of the proposed Project as it moves through assessment, approvals and into construction.

Operation of the Group will complement other engagement and consultation measures being implemented by the Project team.

### Scope

The Group will focus on:

- Boomer Green Energy Hub project development, assessment, approvals and plans for construction – including technical and scientific studies.
- Aspects of the Project that are negotiable or would benefit from the input and involvement of the community.
- Approaches to community and stakeholder consultation, engagement and the process of sharing information about the Project.
- Issues, feedback or opportunities brought forward from the community to the Group for consideration.
- Project studies and management approaches.
- Community enquiries and complaints management and improvements.
- Options for sharing benefits from the Project with the community.
- Emerging issues, concerns and opportunities relevant to the Project and the community.
- (From time to time and as relevant) the wider QLD energy market and renewable energy.

The Group will not consider:

- Responses to enquiries or complaints – these will be handled directly by the Project in line with its enquiries and complaints procedure.
- Project budgetary and financial information.
- Issues that have been previously raised and considered to have been actioned / closed by Group members. General community concerns with wind / renewable energy.

**NOTE that the Group performs a consultative role and is not an approvals body.**



## Membership

The Group will be established with a recommended number of up to 10 members including up to 6 community members and other representatives from key stakeholder groups.

For the Group to work effectively, members will be drawn from a diverse range of backgrounds and experience. The aim is that the Group will be representative of the broader community.

Membership of the Group is voluntary.

## Composition

The Group will be run by a Chairperson who will convene meetings, prepare agendas and lead and record discussions. Potential composition of the Group:

Community sector	Eligible members
<b>Local community representatives (4-6)</b>	<ul style="list-style-type: none"> <li>• Landowners</li> <li>• Local residents</li> <li>• Members of local community groups</li> </ul>
<b>Local Indigenous community (1-2)</b>	<ul style="list-style-type: none"> <li>• Representative of Barada Kabalbara Yetimarala Peoples</li> <li>• First Nations Peoples</li> </ul>
<b>Business representative (1)</b>	<ul style="list-style-type: none"> <li>• Chamber of Commerce nominee</li> <li>• Local business owner</li> <li>• Farming / agriculture groups</li> <li>• Employment or social development groups</li> </ul>
<b>Council representatives (2)</b>	<ul style="list-style-type: none"> <li>• Councillor or representative from Economic Development for Central Highlands Regional Council and Livingstone Shire Council</li> </ul>
<b>Environmental group (1)</b>	<ul style="list-style-type: none"> <li>• Environment member groups</li> <li>• Landcare</li> <li>• Sustainability &amp; Environment Community Groups</li> <li>• Wildlife, biodiversity or ecology interest groups</li> </ul>
<b>Project team representatives (2)</b>	<ul style="list-style-type: none"> <li>• Project manager</li> <li>• Community engagement advisor</li> </ul>



## Eligibility

Community members with an interest in or connection to the development of the region and/or renewable energy are eligible to participate in the Group.

Ideally members of the Group will bring a range of backgrounds and interests in the environment, community, business, education, health, cultural heritage, transport, climate and emergency services.

Community groups, organisations or stakeholder groups with more than one person interested in attending are encouraged to nominate one representative.

The Group is apolitical. Sitting members of State or Federal parliament and their direct family members are excluded from membership.

## Member appointments

If a position becomes vacant a new member may be appointed following discussion with the Group and a public Expression of Interest process. A member's position can become vacant if they:

- Provide their resignation in writing;
- Fail to attend several meetings;
- Breach the Code of Conduct.

All Group member appointments will be made in consultation with the Chairperson. If a material gap in membership knowledge/skills is identified by the Project team, the Chairperson or the Group, an additional member may be appointed.

Members can nominate a Proxy. The Proxy must complete and sign the Group's *Code of Conduct* and *Declaration of Interests*, and be approved and formally appointed as the member's alternate by the Chairperson.

## Membership terms

Members must agree to the Group's *Code of Conduct* and will be empanelled for a period of 12 months. After this time, they may choose to extend for a further 12 months.

Members must agree to have their details published in materials relating to the Group and on the website, and abide by the Group's media and public speaking protocol.

## Meeting format

Meetings are generally expected to run for two (2) hours and will be held at either the Boomer Green Energy Hub Office and Information Centre in Rockhampton or the Marlborough Community Hall, unless otherwise agreed.

Meetings will be chaired by the Chairperson / Facilitator and secretariat support will be provided by the Chairperson or Project team (minutes, administrative arrangements).

Members are expected to attend meetings in person. Should face to face meetings not be possible video conference meetings will be provided.

Notice of meetings will be provided four (4) weeks prior. Agendas and any pre-reading papers will be distributed 10 days in advance.

At times, the Group may include tours of the Project site for the purposes of building greater awareness and understanding. The Group may also opt to invite independent specialists to present the Group.

Any member may request that the Chairperson convene an extraordinary meeting of the Group to discuss any matter warranting urgent consideration. The Chairperson shall determine whether an extraordinary meeting is warranted.



## Chairperson

The Chairperson must be:

- An experienced facilitator, mediator and advisor for the Group.
- Independent and impartial.
- Possess an understanding of regulatory requirements for large state infrastructure projects.

The Chairperson will administer all meetings and facilitate discussions in line with good meeting practice and oversee the conduct of members.

## Meeting agendas

The meeting agenda items will normally include:

1. Apologies
2. Declaration of pecuniary or other interests
3. Confirmation of the previous meeting minutes
4. Business arising from previous minutes – response to issues raised or provision of additional information requested
5. Correspondence
6. Proponent reports and overview of activities:
  - Project progress update
  - Issues arising
  - Monitoring and performance
  - Community /stakeholder feedback, complaints and outcomes of direct consultations
  - Upcoming milestones and planned engagement
7. Other agenda items
8. General business
9. Next meeting.

Any member may propose a matter for inclusion on the agenda, either before or during a meeting, providing the matter is within the scope of the Group.

The Chairperson should ensure that issues of concern raised by community representatives on behalf of the community are properly considered. Late items may be deferred to a following meeting.

## Member participation

Members of the Group are requested to:

- Agree to work within the Group's *Terms of Reference*;
- Arrive on time and stay for the duration of meetings;
- Commit to attend all meetings or provide advance notice of non-attendance;
- Respect the rights of other members to express their views, even if they are different from their own;
- Share questions, views and feedback raised by members of their local community;
- Respect the confidentiality of items of business which the Project may determine are confidential in nature;
- Share progress, outcomes and details of consultation activities with the community, and
- Abide by the Project's health, safety and environment policies if attending the wind farm site.

Members that do not follow these requirements may have their membership terminated by the Chair or at the agreement of Group members or, if they represent a stakeholder group be asked to nominate an alternative representative from their group.



## Minutes of meetings

Minutes are to be kept of all meetings of the Group.

Minutes must:

- Provide an accurate summary of the matters that were discussed at the meeting including any community concerns expressed and inquiries made.
- If a member requests, record that member's dissenting views on any matter.
- Clearly identify actions to be taken before the next meeting, who is responsible for these actions and by when.

Minutes will normally be recorded by the Chairperson's nominated secretariat.

Minutes must be endorsed by the Chairperson and then are to be distributed to all Group members.

Minutes will be made available on the project website within 28 days of each meeting.

The Minutes must be endorsed by the Group at its following meeting. If the Minutes are amended by the Group, then the amended version must be placed on the project website.

Recording of meetings by recording device such as a telephone or any other electronic device must only be done with the prior agreement of the Chairperson and permission of attending members.

## Group review

At the time the Group has been operating for two (2) years or the Project reaches Financial Investment Decision (whichever occurs sooner) a review will take place and a decision made on whether a new Expression of Interest process for community representatives is undertaken.

In the event that nomination is re-opened existing Group members will be invited to participate in this process. At that time these *Terms of Reference* may also be reviewed and updated.

## Media and public speaking

Members of the Group approached to provide comment on the operations of the Project, the Project proponent or the Group must make clear their response is a personal view and not the view of the Group or the Proponent.

Members must not publicly comment on the actions, decisions or comments of other members during meetings.

Group community members can speak to the media outside meetings as individuals but not as a spokesperson on behalf of the Group or the Project.

Only the Independent Chairperson is authorised to speak on behalf of the Group.

Media enquiries about the Project are to be referred to the Project team.



# Boomer Green Energy Hub Community Consultation Group

## Nomination Form – Community Member

The Boomer Green Energy Hub, proposed for a site south-west of Marlborough in central Queensland, is seeking to form a Community Consultation Group to enhance effective and in-depth community engagement. The Group will help to keep the project team informed of community priorities and expectations, and to understand the community's views and ideas on how project plans should be finalised, presented and implemented. It will provide a forum to share project information, discuss matters of interest and foster community awareness, participation and collaboration in the project.

### You are invited to apply to become a member of the Boomer Green Energy Hub Community Consultation Group

Applications for membership are invited from community members with a range of backgrounds and interests. Specific skills or qualifications are not required however members must have an interest in working collaboratively with other members and the project team to facilitate a high quality of community consultation and engagement. The Group will meet approximately every two months or six times a year. Members will be expected to attend meetings over a period of 12 months and will then have the option to extend for a further 12 months.

If you are interested in being part of the Group please read the Boomer Green Energy Hub Community Consultation Group Information Pack including the *Charter, Code of Conduct and Terms of Reference*, then complete and submit this form.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I represent  Self  Organisation (name): \_\_\_\_\_

Please summarise interests, experience and community memberships. Attach separate notes if required.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am available to attend meetings throughout 2025-26  Yes  No  Some

I can provide further information and a reference if required  Yes  No

I have read the Boomer Green Energy Hub Community Consultation Group *Charter, Code of Conduct and Terms of Reference*  (Tick box)

Signed \_\_\_\_\_ Date \_\_\_\_\_

SUBMIT nomination form by email to [CCG@boomerhub.com.au](mailto:CCG@boomerhub.com.au) or deliver / post to  
Boomer Green Energy Hub Office & Information Centre, 1/24 William St, Rockhampton CBD, QLD 4700